



**6:00-6:45 pm Board of Trustees Work Session:
Downtown Main Street Project**

**TOWN BOARD REGULAR MEETING AGENDA
Thursday, April 18, 2024, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street**

Existing Board

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENT(S)

Motion to approve agenda as is or approve agenda with amendment(s).

PROCLAMATIONS

1. 2024 Holocaust Days of Remembrance Proclamation – Naomi Johnson and Laura Manuel
2. National Crime Victims' Rights Week – Greeley PD VRA

SPECIAL PRESENTATION I

3. Eaton Area Park & Recreation District Update – Dean Campos, Executive District Director

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to two (2) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

4. Minutes – March 21, 2024 Board of Trustees Regular Meeting
5. Minutes – March 21, 2024 Eaton Housing Authority Meeting
6. Accounts Payable Invoice History Report – March 2024
7. Financial Statements – February 2024
8. Easement to ALLO HUB – Brad Curtis, EPS/Northern Engineering

COUNCIL REPORT

9. Planning Commission Meeting – Chairperson Winter

SPECIAL PRESENTATION II

10. Proclamation Recognizing and Honoring Karla Winter – Mayor Scott Moser

ADJOURN EXISTING BOARD

New Board

SWEARING IN OF NEW BOARD

11. Swearing in of newly elected board members – Jane Winter, Town Clerk

- Scott E. Moser, Mayor (Incumbent)
- Elizabeth Heid, Trustee (Incumbent)
- Nina Lewis, Trustee (Incumbent)
- Laura Bulzomi, Trustee

ROLL CALL

APPOINTMENT OF OFFICERS

12. Appointment of Officers – Mayor Moser

- Town Administrator – Wesley LaVanchy
- Treasurer/Finance Director – Faith Smith
- Town Clerk – Margaret Jane Winter
- Town Attorney – Avi Rocklin
- Municipal Judge – Ms. Teresa Ablao
- Mayor Pro Tem – nominate
- Board Member to North Front Range MPO – nominate
- Great Western Trail – nominate

PUBLIC HEARING

13. Can't Dance Bar, LLC Liquor License – Jane Winter, Town Clerk

- Liquor License Hearing/Can't Dance Bar, LLC Memo
- Can't Dance Bar, LLC Application, Petitions and Maps

NEW BUSINESS

14. Ordinance No. 642, Convey Property to Fire District – Wesley LaVanchy, Town Administrator

- IGA Amendment Memo
- Eaton Fire Protection District IGA

15. Ordinance No. 643, Damage to Waterworks – Greg Brinck, Assistant Town Administrator

- Waterworks/Infrastructure Memo

16. Resolution No. 2024-09, Emergency Operations Plan – Kevin Sturch, Chief of Eaton Police

- Updated EOP Memo

17. Resolution No. 2024-10, Purchase & Sale Agreement – Amber Greene, Library Director

- Library Memo & Property Appraisal
- Purchase and Sale Agreement

18. Resolution No. 2024-11, Parking Restrictions – Greg Brinck, ATA - Juan Romero, PW Director

- Parking Restrictions Memo

19. Contract Award – WCR 39 Reconstruction – Brad Curtis, EPS/Northern Engineering

- Christensen Avenue (WCR 39) Memo & Contract Bids

STAFF REPORTS

20. April 2024 Staff Report

STAFF REPORTS CONTINUED

21. Facilitator for the Board Retreat – Wesley LaVanchy

- Project Plan for Eaton
- Chris Hutchinson Bio-2024
- Tri-County Leadership Strategic Planning Retreat Report 2019

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEM(S)

22. Hometown Revitalization Committee

23. Great Western Trail Authority

24. Northern Front Range/MPO

25. 233 Space Group Community Open House at Greeley National Guard Station – Liz Heid, Trustee

MAYOR COMMENT(S)

EXECUTIVE SESSION

26. An executive session to obtain legal advice regarding potential sales tax rebates pursuant to C.R.S. § 24-6-402(4)(b).

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to two (2) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.